

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: VA-507 - Portsmouth CoC

1A-2. Collaborative Applicant Name: Portsmouth Area Resources Coalition, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: The Planning Council

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	No
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	No	No
CoC Funded Youth Homeless Organizations	No	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	No	No

Youth Advocates	No	No	No
School Administrators/Homeless Liaisons	No	No	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
LGBT Service Organizations	Yes	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	No	No	No
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Healthcare for the Homeless	Yes	No	No
Veterans Services	Yes	Yes	Yes
Workforce Development	Yes	No	No

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

The Portsmouth Homeless Action Consortium (PHAC) is made up of approximately 17 separate organizations, including governmental departments, city and regional non-profit service providers, faith-based organizations, and interested community members. A variety of human service and health topics are discussed at PHAC meetings to inform members and the general public around issues related to homelessness, such as: affordable housing, evictions/renters' rights, mental illness, substance use, mainstream benefits, changes and availability of funding programs that support homeless populations, and more.

PHAC's Executive Committee and the Lead Agency collaborate to recruit members, collect, report and maintain information around CoC business, conduct ongoing research around best practices for preventing and ending homelessness, as well as expand support services and housing opportunities for at risk and persons experiencing homelessness. The City of Portsmouth

Department of Social Services hosts CoC meetings, including leadership and general membership, taking into account the special accommodations for individuals with disabilities. PDF formats of all CoC information and communication is distributed to the community in electronic formats and hard copies, and posted on the City's website when needed. Opportunities to receive information in different languages is also available if requested through the Language Line offered by the CoC Lead Agency.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

The Executive Committee (EC) and CoC Lead Agency are responsible for the recruitment of new members and ongoing engagement with local and regional service providers. The EC committee meets monthly to identify new strategies focused on expanding the CoC network and increasing involvement with CoC-led initiatives.

PHAC meetings and events are announced via the CoC listserv and social media outlets. The CoC Lead Agency and members of the EC also attend other systems of care meetings such as the Department of Justice, foster care, and youth-focused groups to encourage collaboration among service providers and strategic use of resources.

Communication around the meetings is available for persons with disabilities if requested, and language barriers are addressed with the assistance of the Language Line through the Collaborative Applicant. All PHAC materials are available in PDF for the public.

The Membership Committee typically coordinates at least two events each year to engage new community partners, provide direct services to the homeless population (i.e. medical care, assessment, legal assistance, and referral), and bring awareness to the community about the efforts of the CoC and understanding of homelessness-related issues. Members of PHAC will refer agencies and community partners to provide services and to remain involved with ongoing initiatives. Homeless and formerly homeless individuals attend and others are invited to plan, promote, and participate in these events. Press releases and publications around the Point In Time Count and NOFA availability often result in interviews and articles in local newspapers. Representation by PHAC leadership at the Regional Task Force on Ending Homelessness meetings and events offers additional venues to inform the public around the work being accomplished by PHAC members.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
 - 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
 - 3. the date(s) the CoC publicly announced it was open to proposal;**
 - 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
 - 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
- (limit 2,000 characters)**

On July 12, 2019, the Collaborative Applicant released a Request for Proposals notifying the public that both renewal and new project applications were being accepted for the FY2019 CoC competitive application process. The announcement included an overview of the PH and DV Bonus funding opportunities, eligibility criteria, threshold review, timeline, and application process. The RPF was emailed and distributed through the CoC listserv, posted on the City of Portsmouth website (www.portsmouthva.gov), and announced at CoC meetings. All materials are available in PDF form and accommodations for persons with disabilities are always available through the service providers and the CoC Lead Agency, including translation into other languages. The CoC uses an objective scorecard to determine if new and renewal project applications meets threshold requirements, including; experience of the applicant to serve the proposed population, knowledge of the housing first model, design of housing and supportive services including the plan to connect participants with income/mainstream benefits, process for rapid placement into housing, willingness to participate in coordinated entry, and capacity to meet HUD's new project threshold requirements. New/Expanded/Reallocated project applicants are reviewed and selected based on their alignment with HUD and local planning priorities and the extent to which they contribute to the competitiveness of the overall application.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	No
Private Foundations	No
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Virginia Career Works	Yes

Legal Aid	Yes
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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

1. ESG funding is awarded through the Virginia Department of Housing and Community Development (DHCD), primarily through the Virginia Homeless Solutions Program (VHSP). PHAC members participate in the annual Input Session to coordinate ESG programs and allocations with DHCD. Each spring, a collaborative application is submitted for the VHSP funding to PHAC agencies to support ES, RRH, Outreach, Coordinated Assessment, HMIS, CoC Planning, and Prevention.
2. The CoC coordinates the application process to include public announcements, review of the application, funding allocation and evaluation of outcomes for ESG-funded activities.
3. The CoC collaborates with the Con Plan on an annual basis to share information and concerns regarding homelessness and housing needs. Consultation includes planning analysis based on data from the PIT and HIC, gaps analysis, poverty trends, ESG and system performance outcomes, and review of the jurisdictional Consolidated Plan.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. No

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.**
(limit 2,000 characters)

1. PHAC works with the regional DV Coordinated Crisis Response system and the H.E.R Shelter to coordinate intake and assessment specifically for persons experiencing DV & human trafficking through use of the 24-hour Domestic Violence Hotline which is a partnership between H.E.R. and The Action Alliance. H.E.R.'s hotline is a confidential 24-hour hotline staffed with trained crisis counselors that assess the needs of victims of violence & prioritize entry for those in imminent danger. Trauma-informed trained staff engage those referred for services and/or housing and ensure the highest level of care for all victims despite their status (fleeing, imminent danger, etc.)

2. The CoC ensures the safety & security for victims of violence through presentation at coordinated assessment. Those experiencing safety concerns after entry into shelter are connected to H.E.R Shelter for a safety plan or begin emergency transfer to safe housing. Staff contacts the 24-hour hotline to request an emergency transfer if there is a reason to believe that there is a threat of imminent harm if the household remains within shelter. All households deemed imminent danger are accommodated and provided trauma-informed services by trained staff. PHAC allows persons impacted by DV, dating violence, assault & stalking the ability to request an emergency transfer after housing entry regardless of sex, gender identity, or sexual orientation. A household is eligible for transfer if the household reasonably believes that there is a threat of imminent harm, if the household remains within the same unit or the person was a victim of sexual assault on the premises within the last 90 days. Client choice is maintained through the provision of shelter & housing services across the CoC & maximized using voluntary services & allowing the client to self-select goals deemed important. Funding to support DV programs come from ESG funding at the state level, along with private funding.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
(limit 2,000 characters)

1. Victim service providers actively participate in CoC meetings and are available to answer any questions related to providing needed shelter, housing and/or services to persons experience domestic violence. The domestic violence program is also available to provide training as requested. A nationwide training was held for service providers to inform on local realities around DV and human trafficking and the efforts of the special initiative and

partnership with law enforcement and DoJ.
 2. There is a victim service provider on the Coordinated Entry committee to ensure that the needs of victims and survivors are met within the community. The committee works with the victim service provider to ensure that the specialized needs of victims and survivors are addressed. H.E.R Shelter implements trauma informed practices and understands how trauma affects the needs of each client. H.E.R shelter ensures the safety and security for survivors of DV and maintains client choice through the provision of shelter and housing services across the CoC. Coordinated Entry access points link persons at risk of or fleeing DV to the 24-hour hotline for safety planning, lethality assessment and further action. Persons deemed in imminent danger are immediately placed in the nearest vacancy, confidential DV shelter, or in a hotel if no vacancies exist.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The CoC is provided data for the domestic violence population to be included in various reports for the city of Portsmouth, and system level reports such as Point in Time Count and Housing Inventory Count. The DV provider tracks information through the use of the VADATA system (online system managed by the Virginia Sexual and Domestic Violence Action Alliance) as well as ECM (Electronic Case Management System). The ECM database, which was created for use of regional domestic violence agencies, serves as an HMIS comparable database for client-level data and program participation. Reports can be created and pulled to inform the CoC of DV-specific data that is used for system planning, reporting and to demonstrate community need.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Portsmouth Redevelopment and Housing Authority	5.33%	Yes-Both	No

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:
 1. provide the steps the CoC has taken, with the two largest PHAs within

the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

PHAC leadership regularly engages with the Portsmouth Redevelopment and Housing Authority (PRHA) in several manners, including collaborating on the applications for available voucher programs (such as Non-Elderly Disabled), as well as the issue of preference for homeless admission when housing units are available. In addition, the Move On program implemented at Virginia Supportive Housing - a CoC member providing PSH and outreach - at their 60-unit SRO program located in Portsmouth, is coordinated in partnership with PRHA for participants no longer in need of intensive services.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

No

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The CoC implements a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source and is included as part of the peer review process for each funding application cycle. CoC members have access to regional or state training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity, and how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity. The CoC has committed resources to homeless and at-risk LGBT individuals and their families, including State/Federal ESG and HOPWA funds for PH, and Rapid Re-Housing and Prevention programs for households identifying as LGBT. The CoC’s Housing Crisis Hotline has incorporated language asking callers if they identify as LGBT to ensure the CoC is screening for all appropriate referral sources and refers to the LGBT Life Center for all eligible programs if the caller chooses to disclose. The Center works to “achieve economic stability, social self-reliance, and better health” through the provision of PH and dedicated outreach for 300+ LGBTQ and HIV-positive households. All funded programs are required contractually to adhere to the “Equal Access to Housing in HUD Programs regardless of Sexual Orientation or Gender Identity” Final Rule, built upon the “Equal Access in Accordance with Individual’s Gender Identity in Community Planning Programs” Final Rule. Providers received training and TA

from the State in partnership with the National Alliance to End Homelessness on how to implement the anti-discrimination policy in June 2016 and April 2017. The CoC also finalized and adopted CoC Coordinated Assessment policies and HUD Program Certifications and Assurances to ensure CoC-wide implementation of the policy.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	No
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	No

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC**

geographic area;

2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and

3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

The CoC implements the adopted Coordinated Assessment Written Standards to ensure policies and procedures are applied consistently across the entire defined geographic area of the CoC. Households in the community access the CES through the Regional Housing Crisis Hotline, emergency shelters, designated homeless service providers, the Department of Human Services, and outreach personnel. Households identified at access points as attempting to flee or fleeing DV dating violence, sexual assault or stalking situations are immediately connected to the 24-hour DV hotline and relevant programs. Once households are identified and engaged, the VI-SPDAT is utilized to identify the level of housing intervention and services needed. Households are then referred to the By-Name List (BNL). Households on the BNL are case conferenced at biweekly PCAN meetings and prioritized by level of vulnerability. The CoC prioritizes chronic households for referrals.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

Instructions

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:

- 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**
 - 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**
- (limit 2,000 characters)**

1. Performance is assessed during the review of all peer renewal projects using the CoC Scorecard, an objective tool that rates the performance of housing projects based on targets that are established at the top 50% of performance levels by like project types. Scores are awarded under six categories & projects are assessed using data from HMIS and comparable systems APRs. Because the CoC is committed to the Housing First model, all projects have decreased or eliminated barriers to program entry and are working to serve those with the highest needs. The CoC met with neighboring CoCs on May 3, 2019 to compare the CoC Scorecard with the HUD Scorecard to ensure the CoC is addressing appropriate and objective criteria, when assessing, reviewing and rating project performance. Review and ranking directly address the severity of needs for the diverse populations served in the CoC.

2. Consideration for the level of difficulty in serving specific populations is factored into the established performance targets and is provided in the form of bonus points on the CoC scorecard for programs that serve sub-populations with high needs, including: chronic; persons with more than disability; veterans; youth; DV; families with children; HIV/AIDS; and households with low or no income; criminal history, and substance use. During peer review of the scorecards, service providers are able to discuss particular challenges that may have been outside of their control and the group determines whether points should be awarded and/or notes should be made for adjustment in the scoring/threshold in future years. Conditions are set if a project or agency demonstrates low performance and all conditions must be satisfied prior to the next funding application cycle in order to not be considered for reallocation, unless determined to be satisfied earlier by the CoC members.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:

- 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**
- 2. check 6 if the CoC did not make public the review and ranking process; and**
- 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**
- 4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 16%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

PHAC has long had a written policy for Ranking and Review, which includes reallocating projects, either due to low performance or otherwise. The process for all applications review and ranking (including reallocation) was first presented at the July 18, 2019 PHAC Community meeting, where the proposed timeline and process were approved. Next, agencies met on August 2, 2019 to review and confirm the final data elements and process for the Scorecard to demonstrate project performance. Peer review and ranking was conducted by CoC members on August 16, 2019, that included presentations of all project applications and scorecards. Agencies presented applications for Renewal projects, as well as New, Reallocation and Expansion. Scores were discussed and agreed upon for presentation for final vote by non-conflicted Executive

Committee members. During the review, low performance of one TH was identified and PARC requested a reallocation of the SUTR TH project to expand their existing SABRE 2 PSH project during the FY2019 competitive application. It was discussed and agreed upon by members present. The final ranking and review was then presented to all non-conflicted Executive Committee members and voted for approval on August 21, 2019.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: No

Applicant Name	DUNS Number
This list contains no items	

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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2A-1. HMIS Vendor Identification. Wellsky (formerly Bowman Systems)

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	55	30	0	0.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	23	0	23	100.00%
Rapid Re-Housing (RRH) beds	0	0	0	
Permanent Supportive Housing (PSH) beds	165	0	165	100.00%
Other Permanent Housing (OPH) beds	0	0	0	

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
(limit 2,000 characters)

During the program year, one of the ES facilities was shut down for part of the year and then re-opened and managed by a different CoC agency that is also a victim service provider. The other ES beds are seasonal and not currently participating in HMIS.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 05/02/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/23/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

The Sheltered Count methodology was changed from using a combination of paper surveys and the mobile app to utilizing only the mobile app, along with HMIS entry/exit data. In coordination with this, a more detailed training was provided on using the app appropriately than had previously been provided for filling out the paper surveys, and included information on HMIS entry/exits.

Utilization of the app allowed for better data quality, especially in reporting the data and identifying duplicate counts. The most significant note was the extra time offered to collate and report the data.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s unsheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

The Unsheltered Count methodology was changed from using a combination of paper surveys and the mobile app. In coordination with this, a more detailed training was provided to all volunteers and providers on using the app in unsheltered situations. Utilization of the app allowed for better data quality, and for real-time data and mapping. In addition, the app allows for the opportunity to confirm responses and gather complete data as each volunteer completing the interview is matched with someone monitoring the completeness of the data. Real-time data collection offers the opportunity to identify gaps in responses, or other mistakes, that can be rectified before the interviewee leaves.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

- 1-2. Service providers, in collaboration with law enforcement (including the Homeless Outreach Team (HOT) at the Police Department) and DHS representatives actively participate in PIT planning each year. Most service providers in the CoC serve 18-24 year old individuals and parenting youth and are aware of their particular needs and areas where they congregate in Portsmouth. Dedicated outreach staff and the HOT Officers provided specific areas known to be locations where homeless youth gather to be included in the PIT Count outreach.
3. No specific youth were involved in the PIT Count as volunteers in 2019.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

(limit 2,000 characters)

1. The CoC adopted the CoC notice for Chronically Homeless Persons and also prioritizes Veterans. PIT capability due to the increase in volunteer/staff training and participation with cross-sector representation: VA service providers, PATH and ESG-funded outreach, and mental health service providers. PIT teams received training which included a review of the survey questions, sensitivity/confidentiality when engaging homeless individuals, preventing duplication, and criteria for a specific subpopulation, e.g. chronic, veterans, and families with children. Experienced outreach workers provided leadership and expertise in canvassing known location, and how best to approach and engage homeless individuals and families on the night of the Count.

3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
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232

3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1. Through CES, the VI-SPDAT is implemented to determine the appropriate level of intervention needed for those experiencing housing instability and first time homelessness. Upon determination, navigators refer households to referral services and all CES data is input into HMIS and analyzed by the CES Policy and Planning Committee to uncover trends and barriers to those experiencing first time homelessness. SMI, Substance Abuse, unemployment, and the lack of affordable housing are all drivers for individuals and families experiencing first time homelessness in the CoC.

2. Strategies used by the CoC include diversion and prevention assistance employed at all points of access: the Housing Crisis Hotline, the Department of

Social Services, and via service provider agencies. Intake workers are trained to implement diversion efforts and help individuals/families identify immediate alternative housing options. If necessary, they are connected to community and state-funded financial assistance programs, including DSS, SSVF, EFSP and private funds. Diversion and Prevention strategies are implemented prior to entrance into emergency shelter. Other strategies include expanding faith-based prevention assistance and advocating for affordable housing options, including all voucher programs through the PHA. Street outreach data in HMIS is analyzed to identify common risk factors of those persons engaged and identified as homeless, as well.

3. The Executive Committee is responsible for developing, implementing and monitoring all strategies to reduce first-time homelessness.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.

314

3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. The HMIS Lead Agency along with providers continue to monitor and improve data quality to comply with HUD's rule to reduce chronic homelessness, identify gaps and address service needs in a coordinated manner. The PCAN (Case Conferencing) Committee meets in person to coordinate housing placements and plans for homeless households to expedite exits to housing and use the VI-SPDAT to prioritize those homeless the longest periods and most vulnerable. PCAN has an off-week referral process to reduce time between assessment and referral.

2. CoC APRs are reviewed for performance targets established to monitor length of stay for ES and TH programs, and exits to PH compared to unknown or back to homelessness. The CoC has worked to decrease barriers in order to increase accessibility for the chronically homeless population to all programs. Case Management training (i.e. Motivational Interviewing, Assessing Job Training/Life Skills Levels, Financial Literacy, etc.) with a proactive focus on rapid re-housing helps providers to reduce length of time in homelessness. More attention is being given to ensure that data entry for entry/exits is accurate so that staffing turnover does not adversely impact data reported with files left open that should have been closed. HMIS data is utilized to monitor and reduce the length of time that individuals and families remain homeless at both the CoC and service provider level.

3. The PHAC Executive Comm is responsible for developing, implementing and monitoring the CoC strategy to reduce length of time homeless.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	48%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	96%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

1. Coordinated entry and assessment increases appropriate referrals so the correct services are offered to help clients obtain and maintain permanent housing. Increased participation in HMIS of street outreach projects allows for better tracking of the unsheltered population, which helps ensure those persons are followed until placement. To increase exits to permanent housing, the CoC pursues new PH opportunities, advocates for affordable housing, and implements Move On strategies to create vacancies in the system. Individuals and persons in families being served in ES and TH programs are engaged early in the process to identify a housing plan, connect to mainstream resources, and secure employment or increase income (when possible) in order to increase exits to permanent housing and maintain stability. Housing providers engage with landlords to increase the network of affordable housing units accessible to persons exiting homelessness.
2. The Executive Committee is responsible for overseeing the strategies to increase PH exits from ES and TH.

3. The CoC consistently reports rates of retention and permanent housing destinations above 90% for individuals and persons in families served in PH projects. This success is attributed to the high-quality case management services provided, increasing access to mainstream benefits and employment (when appropriate), utilizing the best practices of both housing first and No Wrong Door, and prioritizing permanent housing placements for the most vulnerable, based on a common assessment tool.
4. The Executive Committee is responsible for overseeing all strategies to increase PH exits, including collaborating with PRHA to implement voucher and Move On programs where applicable.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	6%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	2%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.
 (limit 2,000 characters)

1. The CoC reviews HMIS data to determine common factors of persons who return to homelessness. This review is in conjunction with analysis of the System Performance Measures and considers the project type and the time frame the majority of returns occur. The CoC consistently reports total rates of returns to homelessness within 2 years of permanent housing at approximately 13% from all projects.

2. Based on HMIS data, local prevention funds are targeted for persons with prior histories of homelessness. The Regional Housing Crisis Hotline’s use of HMIS allows persons that meet this priority to be directly referred to prevention and diversion programs or linked with past service providers for stabilization services. The CoC Scorecard gauges performance at the project level for outcomes identified as high priority by the Continuum. The Scorecard includes categories for exits to homelessness and exits to Permanent Housing and Housing Stability. Combined, these categories account for 30% of the points available on the Scorecard. Programs with scores below the threshold are ranked low and considered for reallocation. Additionally, the CoC works to increase collaboration with the community to increase stabilization resources. Providers discuss local Job Fairs, employment resources, job training and

readiness events, as well as employment round tables that are announced and open to homeless households.
 3. The Executive Committee oversees CoC strategies to reduce returns to homelessness.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	24%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	21%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1. The CoC utilizes a housing and employment first best practice approach upon initial contact to rapidly engage households in these co-occurring activities. By integrating these discussions immediately, the system aims to increase client access to cash income and mainstream benefits while maintaining stable housing.
2. To increase income, the CoC members have developed employment programs that include job development, job coaching, job placement, and peer support. Referrals are made to these agencies to promote growth and stability. The CoC partners with Eggleston Services for appropriate employment services for clients. Programs offered by Virginia Career Works and the city's WorkForce Development, along with Job training/employment services through Goodwill Industries are utilized by the CoC agencies to enroll eligible clients.
3. The CoC continues to explore innovative ways to leverage the workforce innovations Opportunity Act and mainstream benefits, such as SNAP and TANF funding, to eliminate barriers to employment and increase cash income for households experiencing homelessness.
4. The Executive Committee oversees the CoC's strategy for income/employment growth.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1. All applicants are screened at project intake and through the Regional Housing Crisis Hotline for income, mainstream benefits and resources as part of a diversion strategy. Potentially eligible participants are then referred to apply for all programs available (i.e. TANF, SNAP, SSI, unemployment, Medicaid, etc.) as part of the housing stabilization plan. Additionally, Case Managers assist with completing applications for mainstream resources, faxing documents or connecting directly with DSS/DHS workers, attending appointments with clients if needed, and helping them to problem-solve regarding barriers associated with obtaining or maintaining their benefits.

2. The Portsmouth Department of Social Services also has benefits workers available at several access points in the City to assist families with healthcare issues to apply for Medicaid and FAMIS. Individuals can apply in person for benefits at PDSS, online at www.commonhelp.com, or via telephone at Enterprise Customer Service Center. For those without computer or phone access, the CoC partners with public libraries to facilitate online and phone benefits applications. The CoC is also exploring ways to use SOAR to expedite the applications for benefits for children, and to get more staff SOAR certified.

3. The Executive Committee oversees the overall CoC strategies regarding increasing employment and non-cash income as they are reviewed during the peer review process.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and

2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.

(limit 2,000 characters)

1-2. The CoC refers its participants to receive licensure or certifications to several resources in the community: Eggleston Services, STOP Inc., and the Virginia Career Works (VCW) Hampton Roads Region Centers. There are 4 VCW Centers in the SVHC service area and they represent WIOA, VEC, DARS, and Adult Continuing Education. Services include basic career services such as use of resource room, on-site hiring events, employment workshops, labor market information. Individualized career services include one-on-one career counseling, training, employment readiness, on-the-job training programs and employment follow up. Referral for homeless veterans are made to the Hampton Roads Veteran Employment Center where all of the above services are received and more specifically tailored to veterans. The CoC also refers veterans to Mission United and to STOP Inc., which provides employment support to eligible participants through its Homeless Veteran's program that

helps reintegrate homeless Veterans into meaningful employment and promotes effective service delivery systems that will address the complex problems facing homeless Veterans. The programs targets labor market industries including General Labor, Information Technology, Food Service, and Administrative Support. STOP inc. assists veterans to identify appropriate job leads based on the participant's skill set and experience, accompanies Veterans to Job Fairs, Interviews, Trainings, ensures that participant applies for at least 3 jobs at minimum on a monthly basis until placed in employment, assists with applications and provides support to increase a participant's employability. The HVRP team hosts a quarterly employer roundtable to establish and maintain relationships with leading area employers. In the FY 18-19, STOP's HVRP team enrolled a total 159 homeless Vets in the region, whereas 62% (90) of the enroll total were successfully placed into gainful job opportunities, at an average hourly wage of \$12.03 per hour.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures Data—HDX Submission Date 05/31/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input checked="" type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

1. Whenever diversion efforts made by the Dept of Social Services, Housing Crisis Hotline or other service provider are not possible, PHAC's family service providers prioritize the most vulnerable households for shelter placement. Families in shelter and those who are otherwise literally homeless, are immediately referred to the Coordinated Assessment Committee - PCAN - a group of providers that conducts bi-monthly case conferencing for households with children and matches them with housing vacancies and other identified wraparound services.
2. Through progressive engagement, if a household is in a homeless program and the provider recognizes the household requires higher level housing or case management intervention, the household may be brought back to PCAN for an appropriate referral. Once the rental assistance ends, providers are still encouraged to bring clients back to PCAN if the household requires other wrap-around services to maintain housing. Additionally, the CoC has partnered with the Portsmouth Redevelopment and Housing Authority (NRHA) and local TBRA programs to fill designated public housing units and Housing Choice vouchers with clients graduating from homeless programs.
3. The Executive Committee reviews data monthly provided by the Hotline and Coordinated Assessment staff to determine if households continue to be housed within a timely manner (goal of 30 days).

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
 - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

1. PHAC does not have a provider serving youth experiencing homelessness outside of those 18-24 year olds that are part of regular referrals and housing placements inside the Coordinated Assessment system. What has been done to address the needs of homeless and disconnected youth has just begun on a regional basis. The original needs assessment was conducted for providers in 2017 which, coupled with national promising practices, has informed a number

of new strategies focused on increasing access to housing and services for youth. A comprehensive youth system model was developed as a strategic plan for developing, expanding, and modifying projects to be youth specific, culturally competent and accessible for youth. Specific long-term strategies have been developed to address the unique needs of youth identifying as LGBTQ; to appeal to youth exiting into homelessness from foster care and the juvenile justice systems; and to serve unaccompanied youth enrolled in high school. \$50,000 was secured from local foundations to facilitate the implementation of the Blueprint for Youth, including the establishment of a Youth Action Council, the development of a youth-centric coordinated entry process, and development of additional short-term housing options which are appealing and accessible for unsheltered youth. The program is a pilot for the CoC and will serve as a model for other jurisdictions as the regional youth system is expanded.

Portsmouth will join the regional effort just launching around the regional Blueprint for Youth to formulate local, cross-system collaborations between the public housing authorities, public child welfare agencies and the CoCs to secure and incorporate Foster Youth to Independence (FYI) Tenant Protection Vouchers to increase housing capacity accessible to youth.

2. A large percentage of PIT respondents indicated they did not feel safe or had experienced abuse at the hands of those providing temporary housing. Additionally, respondents and participants in focus groups indicated that they did not utilize shelters because of perceived barriers and safety concerns with the traditional adult homeless shelters. Discussions are underway with private developers and hotel operators to explore the concept of a “youth hostel” program to provide safe, accessible, low barrier, short term housing for unsheltered youth who are currently on the streets or those who are vulnerable because they have sought shelter with strangers. Parenting youth are addressed by every family service provider and are targeted by the Hotline with prevention funds whenever possible.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. CoC members discuss all youth served through the CES and what housing options are available, or identified as a gap. The CoC also reports the number of sheltered and unsheltered youth identified during the annual Point in Time Count.

2. The CoC uses the following measures to calculate effectiveness: annual review of outcomes reported in CoC APRs, increased capacity on the CoC Housing Inventory for programs serving youth, increased annual funding for programs serving youth, and annual assessment of services provided to both sheltered and unsheltered youth. The CoC is working to decrease the number

of unsheltered youth identified during the Point in Time Count, while increasing services for youth experiencing homelessness. The increase in services may actually increase the numbers counted in shelter during the Count, until a youth-centric system is implemented.

3. By measuring outcomes such as increased income, benefits and housing stability, the CoC as a whole is aware of specific challenges facing youth in RRH and TH programs. By measuring housing program capacity and funding availability, the CoC can establish a baseline and evaluate progress towards the goals of increasing availability of housing and services for youth experiencing homelessness. Focusing on the needs compared to resources currently available will allow the CoC to strategically allocate resources for youth.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

Family service providers within the CoC partner with Portsmouth City schools (McKinney-Vento LEA) in conjunction with Project Hope-VA (McKinney-Vento SEA) to provide emergency services and client case management for families experiencing homelessness. McKinney-Vento liaisons work collaboratively with CoC Members and agencies to remove barriers and ensure successful outcomes for homeless students. Family providers dedicate staff to the educational support of each child, ensuring they are properly enrolled in school and their rights are not violated under the McKinney-Vento Homeless Education Assistance Improvement Act. Case Managers and shelter staff are in regular contact with school MV liaisons to provide wrap-around services including transportation, free breakfast/lunch, tutoring, parenting classes, resource referral, and housing stability planning. These coordinated services ensure that students are consistently enrolled in school, working towards housing placement, and educational rights are not violated. Data around needs for homeless families enrolled in school is provided to City leadership and state agencies to plan for funding around transportation and services provided by public schools.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)

CoC agencies include policies and procedures that require agencies, upon entry and intake of homeless families, to direct staff to inform school personnel of the family’s present housing situation, along with a consent to exchange and disclose information letter. Providers assist parents with transportation request with the student’s school of origin and communicate with school officials and the homeless liaison. The CoC works together with the liaison to provide support and ensure an efficient and seamless process is maintained so they are provided equal opportunity for success in school. Liaisons provide guidance on CoC policies and procedures related to homeless students and education services.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	Yes	No
Early Head Start	Yes	No
Child Care and Development Fund	No	No
Federal Home Visiting Program	Yes	Yes
Healthy Start	Yes	No
Public Pre-K	No	Yes
Birth to 3 years	Yes	Yes
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC Yes

has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		
Healthcare for the Homeless	Yes	Yes

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

1-2. The CoC partners with the Department of Social Services (DSS) (in person or online at www.commonhelp.com) and the Hampton Roads Community Health Center to enroll eligible program participants in mainstream benefits such as SNAP, TANF, SSI/SSDI, Medicaid and other health insurance programs. Updates to benefits programs are provided on an ongoing basis both electronically (through the PHAC listserv), and during all monthly CoC meetings about any changes to policies and procedures. TANF and VIEW staff assist with referrals from PCAN / service providers to assist with eligibility and enrollment.

3-4. PDSS hosted and coordinated city-wide events with dedicated staff to assist individuals to enroll into Medicaid once the expansion efforts began in Virginia. There are several health fairs and outreach events in the community each year that include public and private health insurance providers who are on-site to assist with applications and information. The CoC providers are invited and attend these with clients in order to stay abreast of the most recent eligibility criteria (particularly Medicaid Expansion). The CoC also coordinates with DSS to provide regular SOAR trainings to decrease barriers to SSA/SSDI benefits and expedite the process. The CoC collaborates with Veteran service organizations to streamline access to services through the Veterans Affairs Medical Center (VHA) and the Veterans Benefits Administration (VBA).

5. The Executive Committee is responsible for strategies related to mainstream benefit programs. Additionally, the Director of the Department of Social Services is Co-Chair of PHAC and can disseminate information and updates around mainstream benefits.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	9
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	9
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**

**3. describe how often the CoC conducts street outreach; and
 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.
 (limit 2,000 characters)**

CoC street outreach staff engage with community partners such as libraries, the police department, and soup kitchens to help identify persons experiencing homelessness. Referrals are received from the Regional Crisis Hotline, churches, police, fire department, food pantries and private citizens. Outreach workers respond to all referrals in a timely manner. After the outreach staff have identified clients, staff begin engagement by building a rapport with the client and community and that the client was identified in. Outreach staff provides contact information and resources to all clients and tailor each encounter to best fit the client’s needs. Each client is engaged, assessed, and connected with the coordinated entry process (PCAN). Outreach services are continuously provided to clients until housed. Outreach covers 100% of the CoC’s geographic area and includes CoC-dedicated outreach staff and the VA Medical Center, as well as PATH when PATH staff is in place. Outreach is conducted 5 days a week and staff routinely visit encampments and other places not meant for human habitation. Outreach work to assist clients with mental illnesses, substance use and cognitive disabilities, and utilizes Language Line when there are language barriers. To ensure those least likely to request assistance are engaged, the street outreach team work traditional and nontraditional hours. Clients without phone access are informed of designated access points and may utilize phones at any DHS or CSB to contact the Hotline. Outreach works to get client phones through Medicaid/SNAP benefits to increase accessibility. Outreach from all programs staff both summer and winter shelters to assess, engage and assist all persons experiencing homelessness with services, benefits and housing programs.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	26	0	-26

4A-5. Rehabilitation/Construction Costs–New Projects. No

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other No

Federal Statutes.

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	CoC Competition R...	09/18/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No	PRHA Homeless Pre...	09/16/2019
1C-7. Centralized or Coordinated Assessment System.	Yes		
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes		
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes		
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes		
1E-1. Public Posting–Local Competition Announcement.	Yes	NOFA Public Posti...	09/16/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparitie...	09/25/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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2019 HDX Competition Report

PIT Count Data for VA-507 - Portsmouth CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	169	151	135	119
Emergency Shelter Total	81	67	81	84
Safe Haven Total	0	0	0	0
Transitional Housing Total	43	29	26	24
Total Sheltered Count	124	96	107	108
Total Unsheltered Count	45	55	28	11

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	12	12	13	8
Sheltered Count of Chronically Homeless Persons	12	9	6	5
Unsheltered Count of Chronically Homeless Persons	0	3	7	3

2019 HDX Competition Report

PIT Count Data for VA-507 - Portsmouth CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	20	14	21	13
Sheltered Count of Homeless Households with Children	20	14	21	13
Unsheltered Count of Homeless Households with Children	0	0	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	44	10	11	12	15
Sheltered Count of Homeless Veterans	18	5	7	8	14
Unsheltered Count of Homeless Veterans	26	5	4	4	1

2019 HDX Competition Report
HIC Data for VA-507 - Portsmouth CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	55	30	0	0.00%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	23	0	23	100.00%
Rapid Re-Housing (RRH) Beds	0	0	0	NA
Permanent Supportive Housing (PSH) Beds	165	0	165	100.00%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	243	30	188	88.26%

2019 HDX Competition Report
HIC Data for VA-507 - Portsmouth CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	103	86	142	145

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC		9	9	

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC		26	26	

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for VA-507 - Portsmouth CoC

For each measure enter results in each table from the System Performance Measures report generated out of your CoCs HMIS System. There are seven performance measures. Each measure may have one or more “metrics” used to measure the system performance. Click through each tab above to enter FY2017 data for each measure and associated metrics.

RESUBMITTING FY2018 DATA: If you provided revised FY2018 data, the original FY2018 submissions will be displayed for reference on each of the following screens, but will not be retained for analysis or review by HUD.

ERRORS AND WARNINGS: If data are uploaded that creates selected fatal errors, the HDX will prevent the CoC from submitting the System Performance Measures report. The CoC will need to review and correct the original HMIS data and generate a new HMIS report for submission.

Some validation checks will result in warnings that require explanation, but will not prevent submission. Users should enter a note of explanation for each validation warning received. To enter a note of explanation, move the cursor over the data entry field and click on the note box. Enter a note of explanation and “save” before closing.

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	4703	265	228	134	88	37	-51	34	31	22	-9
1.2 Persons in ES, SH, and TH	5159	300	261	166	138	109	-29	41	42	28	-14

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	462	259	230	461	156	250	94	156	49	65	16
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	495	292	263	484	212	314	102	213	67	91	24

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2017	FY 2018	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	9	6	2	2	33%	0	1	17%	0	0	0%	3	50%
Exit was from ES	105	69	10	1	1%	6	0	0%	0	6	9%	7	10%
Exit was from TH	8	15	0	0	0%	0	1	7%	0	0	0%	1	7%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	23	35	0	4	11%	1	1	3%	1	0	0%	5	14%
TOTAL Returns to Homelessness	145	125	12	7	6%	7	3	2%	1	6	5%	16	13%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	151	135	-16
Emergency Shelter Total	67	81	14
Safe Haven Total	0	0	0
Transitional Housing Total	29	26	-3
Total Sheltered Count	96	107	11
Unsheltered Count	55	28	-27

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	718	334	276	-58
Emergency Shelter Total	686	299	243	-56
Safe Haven Total	0	0	0	0
Transitional Housing Total	41	40	35	-5

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	66	73	72	-1
Number of adults with increased earned income	4	5	4	-1
Percentage of adults who increased earned income	6%	7%	6%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	66	73	72	-1
Number of adults with increased non-employment cash income	19	14	29	15
Percentage of adults who increased non-employment cash income	29%	19%	40%	21%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	66	73	72	-1
Number of adults with increased total income	22	18	32	14
Percentage of adults who increased total income	33%	25%	44%	19%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	17	19	29	10
Number of adults who exited with increased earned income	5	5	7	2
Percentage of adults who increased earned income	29%	26%	24%	-2%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	17	19	29	10
Number of adults who exited with increased non-employment cash income	3	4	6	2
Percentage of adults who increased non-employment cash income	18%	21%	21%	0%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	17	19	29	10
Number of adults who exited with increased total income	8	9	12	3
Percentage of adults who increased total income	47%	47%	41%	-6%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	331	293	229	-64
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	105	80	63	-17
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	226	213	166	-47

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	427	379	309	-70
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	132	103	77	-26
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	295	276	232	-44

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	61	34	38	4
Of persons above, those who exited to temporary & some institutional destinations	31	13	23	10
Of the persons above, those who exited to permanent housing destinations	12	8	7	-1
% Successful exits	70%	62%	79%	17%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	373	343	342	-1
Of the persons above, those who exited to permanent housing destinations	156	147	164	17
% Successful exits	42%	43%	48%	5%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	163	168	168	0
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	158	161	162	1
% Successful exits/retention	97%	96%	96%	0%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

VA-507 - Portsmouth CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	25	25	25	25	22	22	29	29	181	165	155	164								
2. Number of HMIS Beds	25	25	25	25	22	22	23	23	153	165	155	164								
3. HMIS Participation Rate from HIC (%)	100.00	100.00	100.00	100.00	100.00	100.00	79.31	79.31	84.53	100.00	100.00	100.00								
4. Unduplicated Persons Served (HMIS)	187	175	336	342	45		41	36	178	180	180	191	0	0	28	21	0	0	0	0
5. Total Leavers (HMIS)	159	150	314	342	19		15	14	20	31	15	33	0	0	28	21	0	0	0	0
6. Destination of Don't Know, Refused, or Missing (HMIS)	18	10	0	8	2	1	2	0	0	0	1	1	0	0	0	0	0	0	0	0
7. Destination Error Rate (%)	11.32	6.67	0.00	2.34	10.53		13.33	0.00	0.00	0.00	6.67	3.03			0.00	0.00				

2019 HDX Competition Report

Submission and Count Dates for VA-507 - Portsmouth CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	5/1/2019	No
2019 HIC Count Submittal Date	5/2/2019	No
2018 System PM Submittal Date	5/31/2019	Yes

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PRHA Policy

The PHA will use the following local preferences:

1. The PHA will offer a preference to any family that has been terminated from its HCV program due to insufficient program funding. -60 points
2. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
3. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
4. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth; or graduates of, or active participants in, education and training programs in the City of Portsmouth if the education or training program is designed to prepare the individual for the job market. – 10 points
5. Working Families – “working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 12 months.
As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points

6. VAWA - The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, or stalking is seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA.

The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval. – 5 points

7. Homelessness – A *homeless individual or family* is one who lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is:
- A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
 - An institution that provides temporary residence for individuals intended to be institutionalized
 - A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

All preferences claimed must be verified/documentated at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

PREFERENCES	POINTS
PRHA HCV participants terminated due to insufficient funding	60
Veteran	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants, living; working; graduate or participant of education or training program in the City of Portsmouth	10
Working; Elderly and/or Disabled families	10
VAWA - victims of domestic violence, dating violence, sexual assault, or stalking seeking an emergency transfer under VAWA	5
Homelessness	3

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PRHA Policy

The PHA will use the following local preferences:

1. Veteran – Veterans that have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2). “Armed Forces” means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a Veteran receives a Dishonorable Discharge (DD) and/or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran’s Preference. - 15 points
2. Applicants that are involuntarily displaced from their permanent residence by a Federal, State or local government action whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws within the City of Portsmouth. – 10 points
3. Resident (Living or Working), applicants residing in the City of Portsmouth; or includes a family member who works or has been notified that they are hired to work within the City of Portsmouth; or graduates of, or active participants in, education and training programs in the City of Portsmouth if the education or training program is designed to prepare the individual for the job market – 10 points
4. Working Families – “working” families, where the head, spouse, co-head, or sole member is employed at least 30 hours or more per week for 12 months.
As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. – 10 points

5. Vawa –
6. Homelessness – A *homeless individual or family* is one who lacks a fixed, regular, and adequate nighttime residence and has a primary nighttime residence that is:
 - A supervised public or privately operated shelter designated to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill)
 - An institution that provides temporary residence for individuals intended to be institutionalized
 - A public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans. (Documentation from Agency Verifying Homelessness) -3 points

All preferences claimed must be verified/documented at the application interview. Verification/Documentation can be obtained from educational/job training institutions, social service agencies, agencies serving the homeless, the Veterans Administration and landlords/owners.

PREFERENCES	POINTS
Veterans	15
Applicants involuntarily displaced by government action in Portsmouth	10
Applicants living, working, graduate or participant of education or training programs in the City of Portsmouth	10
Working, Elderly and/or Disabled families	10
Vawa	5
Homelessness	3