

CHILD CARE FIELD MONITOR

Baltimore County

Child and Adult Care Food Program (CACFP) - The Planning Council

Field Monitor position to monitor home-based childcare providers and childcare center facilities.

Responsibilities:

Recruitment and enrollment of new childcare providers into the CACFP, which provides reimbursement for eligible meals served to children in day care homes and centers.

Conduct monitoring visits for the purpose of program compliance, technical training, and assistance in the area of program requirements, and nutrition education training.

Education:

BS degree in Early Childhood, Social Work, Nutrition/Dietetics, or equivalent combination of education, training, and experience.

Requirements:

Knowledge of child nutrition; excellent communication, organizational, and interpersonal skills, and the ability to plan and manage with little supervision. Proficiency in MS Office Suite, ability to use web-based computer programs and various electronic devices.

Computer equipment and cell phone provided. Monitors may also require some additional travel within Maryland, D.C., and Northern Virginia.

Home residence serves as primary office; reliable internet connectivity required. Must provide own transportation (mileage reimbursed), valid driver's license and DMV record, and proof of vehicle insurance.

Criminal background and child protective services background checks required.

Pay rate: \$13.59 per hour.

Comprehensive benefits package available, (health/dental insurance options), pension plan, paid vacation and sick leave, flexible schedule, paid holidays.

For consideration, submit cover letter, resume, and employment application (found at www.theplanningcouncil.org) to: llyons@theplanningcouncil.org

Consideration of candidates will continue until the position is filled.

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